

ELLINGTON HOUSING AUTHORITY
Regular Meeting
Sept. 30, 2014

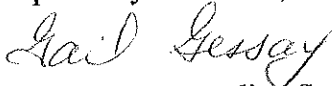
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OCT 17 2014

TOWN OF ELLINGTON
TOWN CLERK'S OFFICE

- 1) Meeting called to order @ 7:04 P.M..
- 2) Present: Tim Collins, Don Gessay, Robert Ohrt, Judy Plantier and Albert Wachsman. Also present: Ted Yampanis, Director and Gail Gessay, recording secretary.
- 3) The minutes of the July 7th meeting were reviewed. Don motioned to accept the minutes, 2nd by Robert.
- 4) Public forum: none.
- 5) Financial matters: the audit proposals for 2014 and 2015 were reviewed. For the past 2 years, James Lagana, C.P.A. of Accounting & Auditing Services, LLC has charged EHA \$ 3900.00 per year. For 2014, the fee will be \$ 4100.00 and the 2015 fee will be \$ 4200.00. A motion is needed to accept both audit proposals. Albert motioned to accept the proposals, 2nd by Don. Motion passed. Bob motioned for the Chairperson to countersign, 2nd by Judy. Motion passed. The state requires a form signed by the Chairperson on the Annual Affidavit for Audited Financial Statements for period ended Dec. 31, 2013. Bob motioned for the Chair to sign the form, 2nd by Don. Motion passed. Form signed by Albert. There have been no proposals on the RFP. October 15th is the submission date deadline. The 2015 management plan was reviewed. The proposed base rent increase dated Sept. 2014 will be a smaller increase for existing tenants. New tenants will have a larger increase.
- 6) Unit vacancy report: no vacancies.
- 7) Maintenance: none.
- 8) Unfinished business: none.
- 9) New business: none.
- 10) Meeting adjourned @ 8: 24 P.M.. The next meeting is scheduled for Tuesday, October 28th @ 7:00 P.M. @ Snipsic Village.

Respectfully submitted,



Gail Gessay, Recording Secretary
Ellington Housing Authority